



ECKMEA Summer Board Meeting
Austin's, Gardner, Kansas
Monday, July 18th, 2023.
Dinner: 5:30 p.m.
Meeting: 6:30 p.m. CST

Meeting Agenda

1. Welcome – Will Biggs call to order at 6:17pm
2. Introductions
 - A. In Attendance: Will Biggs, Hannah Stevens, Mindy Fry, Beth Richey Sullivan, Hannah Young, Cecily Mahan, Michelle Joy, Hope Ragan, Chad Coughlin, Bill Thomas, Philip Kaul, Matt Bradford, Eric Starnes
3. Voting vs. Non-voting board members
4. Approval of July 19, 2022 Summer Board Meeting minutes (Appendix A)
 - A. Mindy Fry Motioned
 - B. Approved
5. Matt Bradford, ECKMEA Executive Director (See Appendix B- notes included in appendix)
 - A. Treasurers Report
 - Yearly Deposit: 32,000
 - Yearly Cost: 36,000
 - B. Conflict of Interest & Whistleblower e-forms
 - Passed out to voting members
6. Troy Johnson, ECKMEA Webmaster – Report
 - A. Please check your webpages for accuracy, ASAP.
 - B. Auditions
 - Cost per judge–15 cents per score, 75 cents per audition/entry
 - Band/Choir registration is down since COVID
 - Registration fees are covering cost
 - Rubric question for Choir-Custom built in website? Festival Auditions
 - Reach out to KCDA Summer Honor Choir
 - Talk to other district chairs (esp. South Central), study process
 - C. Minutes Approved
 - Motion by Chad, second by Mindy
 - Unanimous-approved
 - D. Chairs talk with Troy
 - E. Movement to move forward with Festival Audition as decided by the chairs
 - Motion by Chad, second by Sherri
 - Unanimous-approved

7. KMEA, June Board Meeting Information.

- A. Reminder to all: KMEA holds liability insurance through NAFME. This insurance covers lawsuits brought against leaders for decisions made as part of Board service. This applies to all State, District, and Affiliate Boards. Any person who is elected to the Boards and is a voting member is covered.
- B. All-State Live Instrumental Auditions will be held at Lakewood Middle School
- January 13th
 - January 20th, contingency date (inclement weather)
 - I. These are a week later than previous years
- C. Performing groups at KMEA
- Each director will be allowed to submit two groups for performance at KMEA
 - Only one group per director will be allowed to perform at KMEA
 - o **Question: Does this apply to directors and assistant directors as well?**
- D. The 2024 ISW Start Time
- The 2024 KMEA ISW start time will be 10:00 am on a trial basis
 - The board asked the KMEA President to collect feedback from teachers at the conclusion of the 2024 KMEA ISW
 - Fee for HS All-State Ensemble participants will be increased to provide extra lunch

8. ECKMEA Policies/Handbook/Discussions

- A. ECKMEA Dates for 2023-24. <https://eckmea.org/?section=calendar>

- Updated and accurate as of July 18th, 2023

Tuesday, August 29th, 2023: Annual ECKMEA Fall Business meetings and breakouts.

Location: GEHS.

5:30: New Teacher Meet and Greet

6:00: Dinner

6:30: General Business meeting followed by Breakouts.

Wednesday, September 6th – Nomination Deadlines

Outstanding Young Music Educators [Click Here](#) – Start Early/Requires Support Letters

Outstanding Educators [Click Here](#)

Honor Administrator [Click Here](#)

October – Make sure to look at the [ECKMEA Calendar](#) for all of your registration deadlines!

November 4th – Live Auditions for High School Honor Groups

Location: GEHS

- New warm-up areas due to meeting at GEHS
- Orchestra warming up in Auxiliary Gym
- Check-in Tables: Have Band, Orchestra, and Choir represented in the commons?
- Check on lighting in the GEHS Commons
- Jazz Question: Jazz kids check in and audition first, so no judges are waiting

Saturday, December 2nd: District Mini Conventions

Choir: SMNW, Cassie Banion, Site Host (High School)

Choir: SMN, Hillary Morton, Site Host (Middle and Elementary)

Band: BVH, Paul Bessetti, Site Host

Orchestra: OWHS, JJ Wallace, site host.

REQUEST to each of the Chairs: Could you please email the executive board a copy of your complete schedule of the mini-convention day.

- This is helpful for the KMEA board members that will be visiting each site

B. ECKMEA High School Scholarships

- Reminder that we offer up to three \$750 scholarships for students studying music education, in-state.
- Question: Check-in on student studying out of state about scholarship received
- Must be a Kansas school, written in the by-laws this way.
 - Question/change about this to include KC metro schools?

9. ECKMEA Honor Choirs:

- HS Choir – Mindy Fry
- Middle Level Choir – Rebecca Donahoo
- Elementary Choir - Ben Wray

10. ECKMEA Honor Bands:

- HS Band – Brandon Lesando
- HS Jazz Band – Alex Toepfer
- Middle Level Band – Eric Starnes

11. ECKMEA Honor Orchestras

- HS Orchestra – Cecily Mahan
- Middle Level Orchestra – Sheri Cain
- Elementary Orchestra – Danny Lytle

12. Chair-Elect Positions – will take over as Chairs effective March 1st, 2024

- HS Choir: Beth Richey-Sullivan
- ML Choir: Kymberly Fromme
- Elementary Choir: Hannah Young
- HS Orchestra: Michelle Joy
- ML Orchestra: Liz Copeland
- Elementary Orchestra: Hope Ragan
- HS Jazz: Chad Coughlin
- HS Band: Justin Love
- ML Band: Justin Davidson
- J. The President-Elect position is now Vacant. Kelli Baker resigned July 15th
 - Robin Christie and Jason Cole were the other candidates at the last election

13. Elections this year for ECKMEA Board! Time to get Candidates. Taking Suggestions, and plan to reach out to these candidates.

- A. President Candidates (ideally should be an orchestra director, and 2025 election will be a band director)
- B. HS Choir:
- C. ML Choir:
- D. Elementary Choir:
- E. HS Orchestra:
- F. ML Orchestra:
- G. Elementary Orchestra:
- H. HS Band:
- I. ML Band:
- J. HS Jazz Band:

14. Chairs: Contact Webmaster, Troy Johnson – UPDATE websites ASAP!!

- A. Include as much information as possible on your webpages.
- B. Update websites – policies, procedures, deadline dates, expectations, etc.

15. Mentoring Update

- A. State level KMEA is restructuring mentoring.
 - Elise Peterson is now representing our area and is looking for directors to help her in specific areas.
 - Christa Morrison - Elementary Choir/General Music
 - Cassie Banion - Middle Level/High School Choir
 - Jerry Gipson - Band
 - Looking for another band person and some orchestra people
 - Asking large districts if they would still like to have a person represent their district
 - Google form for new teachers
<https://docs.google.com/forms/d/e/1FAIpQLSc9FWefyK5vAdHZukwh5z6e9v5ciUxguqfeeIiSerwEqgE6zA/viewform>
 - Send this form to all new teachers (to district, profession, role, etc.)!

16. Festival Scores

- A. Matt Bradford is suggesting moving to Troy's system for auditions. Discussion?
- B. See approval from item 6E above on page 1

17. Brandon Lesando

- A. Moving toward two day event for Band Mini-Convention in December
 - Would increase fee from 12 to 18 dollars
 - Suggestion by Brandon over the phone
 - Concerns for pep band
 - Perhaps start at Noon-3:30pm Friday night
 - Saturday would flow more easily with check-in being completed Friday night.
 - Questions on bus routes, director subs, director requirement for Friday, student required to be at all hours or rehearsal, alternates eligible for Saturday?
 - Raising the fee for the clinician to be there for more time

- Still figuring out jazz...
 - Poll directors after first trial event
 - This would be a preliminary trial run for 2023, this year
 - Motion by Brandon, second by Eric
 - Discussion following motion:
 - a. This may impact fee allotments from certain school districts with the increase in fees
 - b. Hotels/fees, music
 - Approved
 - Motion to improve the band fees from 12 dollars to 18 dollars
 - Eric motioned, Mindy second
 - Approved
- B. Hannah Young–Treble Honor Choir
- Speaking for Ben Wray, wanting funds for Practice Tracks
 - Motion to approve practice tracks for element
 - Mindy Motion, Eric second
 - Approved
 - Motion to end meeting
 - Approved

18. Adjournment

- Motioned by Eric, Mindy second
- Approved

Upcoming Dates 2023-2024

EC Calendar: <https://eckmea.org/?section=calendar>

KMEA Calendar: <https://ksmea.org/calendar/>

Day	Date	Event	Website Address
Tuesday	August 29	Fall Dinner Meeting, Gardner-Edgerton HS	https://eckmea.org/?section=calendar
Wednesday	September 6	District Nominations for Outstanding ECKMEA Teachers of the Year DUE.	https://eckmea.org/?section=awards&page=ome
Wednesday	September 6	ECKMEA Administrator of the Year Nominations/Paperwork DUE	https://eckmea.org/?section=awards&page=honoradmin
Wednesday	September 6	ECKMEA Nominations/Paperwork for Outstanding Young Teacher of the Year DUE.	https://eckmea.org/?section=awards&page=young_dir
	October 2020	Audition/Registration Deadlines: Band, Choir, Orchestra (all levels)	(https://eckmea.org/?section=calendar)
Sunday	October 1	KMEA Hall of Fame Nominations DUE	https://ksmea.org/hof/
Sunday	October 1	KMEA Honor Administration Nominations DUE	https://ksmea.org/honoradmin/
Sunday	October 1	2020 ISW (KMEA) Clinic Proposals DUE	https://ksmea.org/call-for-clinic-proposals/
Monday	October 2	KMEA All-State Middle Level Choir Auditions DUE	
Tuesday	November 21	ECKMEA – HS Scholarship Application deadline	https://eckmea.org/?section=awards&page=scholarship
Saturday	December 2	ECKMEA District Mini-Conventions	
Saturday	January 13	All-State Instrumental Live Auditions	https://ksmea.org/allstate/
Saturday	January 20,	All-State Instrumental Live Auditions Contingency date	https://ksmea.org/allstate/
Thursday	February 1	KMEA All-State Group Scholarship Applications Postmark Deadline	https://ksmea.org/scholarships/allstate/
Thursday	February 1	Tri-M Scholarship Applications Postmark Deadline	https://ksmea.org/scholarships/tri-m/
Thurs-Sat.	February 22-24	KMEA In-service Workshop	https://ksmea.org/



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Austin's, Gardner, Kansas
Tuesday, July 19th, 2022 6:30 p.m. CST

Meeting Agenda

1. Welcome – Will Biggs call to order at 6:48pm
2. Introductions

Will Biggs
Matt Bradford
Dan Freeman
Brandon Lesando
Travis Hale
Philip Kaul
Chad Coughlin
Sheri Cain
Ben Wray
Mindy Fry
Danny Lytle
Rebecca Donahoo
Bill Thomas
Justin Love
Jason Sickle
Annie Biggs

3. Voting vs. Non-voting board members
4. Approval of July 19, 2021 Summer Board Meeting minutes
 - A. Motion to Approve –Mindy Fry
 - B. Second –Brandon Lesando
 - C. No discussion, motion passes
5. Matt Bradford, ECKMEA Executive Director
 - A. Treasurers Report
 - Financial status—we are doing very well, we have more money than most other districts around the state, does cause us to pay more to the State Auditor
 - \$28,550.04 current balance in our account
 - Investment Company??--due to economy the account lost money
 - What do we want to do with the money in the investment account in the future? Scholarships maybe? Continue growing the account?
 - Yearly cost
 - Deposits–\$32,162.64

- Cost–\$26,203
 - motion to raise elementary accompanist fee to \$250.00
 - presented by Mindy Fry
 - second Dan Freeman
 - approved unanimously
 - motion to move file storage from Dropbox to Troy Johnson's Filebox
 - presented Brandon Lesando
 - second by Travis Hale
 - approved unanimously
- B. Conflict of Interest & Whistleblower e-forms
- Need these for the IRS – very high priority
 - Alex Toepfer
- C. Reminder Note from Dan to Matt: a state executive will visit our Mini Convention. Make sure to book a hotel room.
6. Troy Johnson, ECKMEA Webmaster – Report
- Make sure you update NAFME membership
 - Expiration date is listed under the membership tab on the ECKMEA website
 - CC payments—when paying fees through fees, separate out band, choir and orchestra to keep the books clean
 - check the webpage to make sure your information is update and accurate
 - Email groups
 - “Check my Email groups”
 - a. double check and make sure you are assigned to the correct email groups
 - b. notify Troy if a change needs to be made
- B. Please check your webpages for accuracy, ASAP.
7. **KMEA, June Board Meeting Information.**
- A. Reminder to all: KMEA holds liability insurance through NAFME. This insurance covers lawsuits brought against leaders for decisions made as part of Board service. This applies to all State, District, and Affiliate Boards. Any person who is elected to the Boards and is a voting member is covered.
- B. All-State Live Instrumental Auditions will be held at Lakewood Middle School
- January 7th
 - January 14th, contingency date (inclement weather)
- C. All State Clinicians for 2022 ISW:
- D. New Ensembles at the ISW this year.
- All-State String Orchestra begins this year (2nd all-state orchestra)
 - I-2A Honor Band continues this year.
 - Director Recommended group/not an all-state group
 - Will rehearse at the AMAC with the other all-state bands.
 - Will perform on Saturday

- Students must audition for the EC honor band to be eligible (but do not have to make it). Director recommendation forms will be used to build the group. The roster will be created immediately following the release of the all-state rosters, so any I-2A students who earn all-state will perform with the all-state band.
- As a board, let's make sure our EC I-2A schools know of this opportunity ASAP:
 - Burlingame
 - Lyndon
 - Marais Des Cygnes
 - Olathe Christian School
 - Hyman Brand
 - KC Christian
 - Central Heights (Richmond)
 - Metro Academy (Shawnee Mission)
 - Maranatha Academy

E. All-State Group Performances

- Both Orchestras will be on Saturday
- Choirs will be as they have been the past couple of pre-covid years (late morning/big convention hall)
- Jazz Band – I2A Band – 56A Band – I234A Band in the afternoon. (56A and I234A will rotate performance times each year)

F. All-State Groups Facilities:

- Facilities will be similar to 2021 ISW. Bands (including I2A Band = AMAC, Choirs/Jazz at the Convention Center, Orchestras: not 100% sure, but I believe the Drury?)
- The AMAC is also reserved for Saturday morning, so the all-state bands will rehearse Saturday morning, and also get a final clinic with Dr. Tim or someone similar.
- Wichita public is being VERY helpful. Facilities are free as long as I Wichita student is in any one of the all-state groups. Equipment is also now taken care of by Wichita (all-state band percussion, for example.), and the rental rate is very good.

8. ECKMEA Policies/Handbook/Discussions

A. ECKMEA Dates for 2022-23. <https://eckmea.org/?section=calendar>

Tuesday, August 30th, 2022: Annual ECKMEA Fall Business meetings and breakouts.

Location: GEHS. (*Will – are we confirmed?*) -

5:30: New Teacher Meet and Greet. Dinner?

6:30: General Business meeting followed by Breakouts.

Offer a way to zoom in?

Wednesday, September 7th – Nomination Deadlines

Outstanding Young Music Educators – Start Early/Requires Support Letters

Outstanding Educators

Honor Administrator.

October – Make sure to look at the [ECKMEA Calendar](#) for all of your registration deadlines!

November 5th – Live Auditions for High School Honor Groups

- teachers with students in All-National groups need to submit recordings of students that still want audition for our District Honor Groups couple of days before the audition day. Location: GEHS
 - Will Biggs wants to know how many rooms are needed from HS chairs sooner rather than later
- Discussion about Festival Auditions
 - Decided that it is not needed at this time. Will continue to evaluate during live auditions this year

Saturday, December 3rd: District Mini Conventions

Choir: SMNW, Cassie Banion, Site Host

SMN, elem and MS choir, Hilary Morton

Band: BVH, Paul Bessetti, Site Host

- discussion adding Friday night rehearsal

Orchestra – Olathe West High School. JJ Wallace, site host.

REQUEST to each of the Chairs: Could you please email the executive board a copy of your complete schedule of the mini-convention day? For some reason, this isn't in our EC files, and we occasionally get the questions...

Discussion took place regarding additional rehearsal time for the honor bands on Friday, December 2nd. Brandon Lessando will discuss with band directors at the August 30th meeting.

B. ECKMEA High School Scholarships

- Reminder that we offer up to three \$750 scholarships for students studying music education, in-state.
- Last year, we approved Second/Third/Fourth...runners up will be selected if a winner is unable to claim scholarship. If this happens, an executive board member will present at the new recipient's school if possible.

C. Reminder of Updates coming this year, approved by the board last year (and then delayed):

- Honor Group registration fees moving to \$12 per entry at the initial registration time. No change to any other fees (late fees, etc).
- Percussion Auditions are a "complete percussion audition".
- Discussion to visit Festival Auditions if we move to video auditions in the future.

9. ECKMEA & KMEA Honor Choirs:

A. HS Choir – Mindy Fry

- Mixed Clinician- Tony Maglione
- Treble Clinician- Eduardo Garcia-Novelli

B. Middle Level Choir – Rebecca Donahoo

- ML Choir Clinician – Ryan Beeken

- C. Elementary Choir: Ben Wray
 - Elementary Clinician – Jennifer Lahasky

10. ECKMEA & KMEA Honor Bands:

- A. HS Band – Brandon Lesando
 - Gold Band Clinician – Martin Gaines
 - Blue Band Clinician – Amy Knopps
 - Red Band Clinician – ???
- B. HS Jazz Band – Alex Toepfer
 - Jazz Clinician – Adam Larson
- C. Middle Level Band – Eric Starnes
 - ML Band Clinician – Becky Jones

11. ECKMEA & KMEA Honor Orchestra

- A. HS Orchestra – Cecily Mahan
 - Gold Orchestra Clinician – Mark Laycock
 - Blue Orchestra Clinician – Keith Dodson
- B. Middle Level Orchestra – Sherry Cain
 - ML Orchestra Clinician – Valerie Belle
- C. Elementary Orchestra – Danny Lytle
 - Elementary Orchestra Clinician – Martha Barnhill

12. Chair Positions – took over as Chairs effective March 1st, 2022

- A. HS Choir: Mindy Fry
- B. ML Choir: Rebecca Donahoo
- C. Elementary Choir: Ben Wray
- D. HS Orchestra: Cecily Mahan
- E. ML Orchestra: Sheri Cain
- F. Elementary Orchestra: Danny Lytle
- G. HS Jazz: Alex Topher
- H. HS Band: Brandon Lesando
- I. ML Band: Eric Starnes
- J. For Everyone: Please be seeking candidates this year. Next fall we will hold elections.

13. Chairs: Contact Webmaster, Troy Johnson – UPDATE websites ASAP!!

- A. Include as much information as possible on your webpages.
- B. Update websites – policies, procedures, deadline dates, expectations, etc.

14. Appointed positions – Reports/News

- A. Executive Director: Matt Bradford (given at beginning of meeting)
- B. Advocacy: Sheree Stoppel
- C. Recording Secretary: Hannah Stevens (Annie Biggs Assisting today)
- D. Webmaster: Troy Johnson (given at beginning of meeting)
- E. Mentoring Chairs: Jason Sickel (ECKMEA Lead) & Janelle Brower (KMEA Mentor Chair)

- Make sure to put new to ECKMEA teachers in contact with Jason
- District Liaisons
 - Blue Valley: Janelle Brower
 - Joe Heidesch: Private Schools
 - Shelley Todd: Franklin Co.
 - Bill Thomas: SMSD
 - John Cisetti: Miami County
 - Kris Brenzikofer: Osage County
 - Martha Gabel: Olathe

F. Vendor Rep – Philip Kaul

Possibility of expanding to non-music businesses to raise more revenue? Philip will think on it and report to Will.

Olathe Schools will continue to print the programs. Think about assembly time if we do color covers to set deadlines.

Make sure Chairs get information to Will in a timely fashion.

15. Adjournment

Motion to Adjourn – Dan Freeman

Second – Ben Wray

Motion Passes (unanimous)

APPENDIX B – Detailed Report from Matt Bradford, ECKMEA Executive Director

My Information:

Matt Bradford

ECKMEA Executive Director

2119 W. 126th Street

This is a NEW ADDRESS!!!

Olathe, KS 66061

Email: mbradford@usd232.org

Cell: 785-447-0597

1. Matt Bradford, ECKMEA Executive Director

A. Treasurers Report

- Financial status—we are doing very well, we have more money than most other districts around the state, does cause us to pay more to the State Auditor
- \$28,885.03 current balance in our account
- Investment Company – Kirkpatrick Investment Group” (Wells Fargo) in Topeka have a current Balance of \$26,802.67
- 2023 Yearly cost
 - Deposits—\$32,494.70
 - Cost—\$36,058

B. I propose we start using Festival Auditions to manage our live auditions. I would like us to discuss this tonight.

- The Festival Auditions system will be priced at the following rates beginning with the 2023-24 school year:
 - 15c per judge scoring record
 - OR
 - 75c per audition entry

- The final service invoice will be configured to charge the lower amount once the math is worked out. For example, let's say you have the Trumpets go through two rooms with three judges in each room. That would be six judges scoring each entry. For each trumpet that would create a value of \$0.90 per entry, if the service charge were based on scoring records. Otherwise, it would default to the lower rate of \$0.75 per entry. Other sections that might have one room with three judges would create a value of \$0.45 per entry.

- The final service invoice for each account will do the math across the entire audition event and calculate all scoring records. Then it will count the total number of entries. Whichever calculated value is lower would be your final service charge.

- Each chair would have a separate admin account (band, choir, strings, jazz). Although Jazz might not need it if their numbers are low. The State Jazz Chairs did not use FA at ILA last January. They ran their auditions the old-fashioned way. Only the band and strings chairs were using FA at that event.

- Once you have a list of split rooms, as well as the number of judges per room, I would be able to run a full estimate against your past audition registration data.

C. Conflict of Interest & Whistleblower e-forms

- Get these signed tonight!