



EAST CENTRAL DISTRICT  
Summer Board Meeting  
June 19, 2018  
Granite City  
6:00 p.m.

## Meeting Agenda

### I. Welcome & Call to Order

Elise Peterson called meeting to order at 6 pm. First order of business was introductions.

Present – Deb Hill, Shelly Todd, Jennifer Klinkenberg, Sheree Stoppel, Elise Peterson, Matthew Bradford, Jason Sickel, John Cisetti, Alana Goldberg, Bill Thomas, Maurica Bruning, Joe Heidisch, Will Biggs, Justin Love, Mindy Fry, Dan Freeman, Juli O’Mealey-Simmons, Janelle Brower)

Not present – Anna Cook and Sarah Shipley

### II. Introductions/Announcements – District Officer Document

- a. Conflict of Interest & Whistle Blower Form – Elise described these 2 documents and present members signed them and turned them in.
- b. Executive Council – Elise described that the council is the elected positions.
- c. Voting Board Members- Elected chair members.
- d. Non-Voting Board Members – Appointed chairs (recording secretary, mentor chairs, etc.)

### III. OLD BUSINESS

- a. Information about leadership transition – Elise and Justin will co-lead this meeting.
- b. Thank you to Justin Love - thank you to Justin Love for all he has done for our district. Justin will provide information as we transition to new leadership.

### IV. Reports (Include/Not limited to...clinician contracts, booked clinicians, honor ensemble information)

- a. **President – News/Information from the State**
  - i. Freshman Question – yes, we will add Freshman at District level...but not until the following (2019-2020) school year at the State level. State plans to create a committee to determine the best fit for Freshman. Will choir align with band and should Freshman have 2 different options? (ACDA, KMEA Middle or just High?) Cisetti brought up change in awards (3 v. 4 year awards) and audition materials due to addition of Freshman.
  - ii. Treble Choir/Adopting of Formula for approval – former NEKMEA formula didn’t allow for our growth in population. New formulation occurring with the split of districts. New formula will be based on school population and number of students being sent. *Relisten to notes here.*
  - iii. New All-State Schedule for ISW – a work in progress. Board meeting will take place on Wed to vote on new schedule. There will be a new/different schedule.
  - iv. Monies split – EC/NE
    1. Loan vs. Gift – as needed (KMEA will work with us so we don’t fail)
    2. There will be Ebb & Flow...
    3. Ultimate Goal: Set fees so that we break even / for the events that take place w/o making money (i.e. district meetings)
  - v. **District Audition Alignment Committee Discussion** – Act of God addition, will be determined by the State and when it will be enforced in regards to auditions for State, etc.

1. Purpose of the committee...Align policies – Avoid being sued;
  - a. Collecting data from band, orchestra, choir, all levels
  - b. Committee meet – recommendations for state-wide decisions
  - c. Representatives from all areas and genres
- vi. Voting in **HS Treble Choir Chair** – Jan Holthus
- b. **President Elect** – Dan Freeman
- c. **Executive Director** – Matthew Bradford – **Matt covered his report/handout that was provided at meeting**
- d. **HS Orchestra** – Anna Cook – **not present**
- e. **ML Orchestra** – Jennifer Klinkenberg – **past clinicians don't feel they've had enough rehearsal in performance space. Can Middle School have their firsts 2 rehearsals in performance space before elementary starts to allow them better success. Won't affect elementary schedule. To be discussed at all meeting.**
- f. **Elementary Orchestra** – Sarah Shipley – **not present**
- g. **HS Choir** – Juli O'Mealey Simmons – **informal meeting at Jan Holtus' house with the logistics of auditions/etc. with the split of districts and addition of Treble choir.**
- h. **ML Choir** – Deb Hill – **going back up to 8 students (2 octets), Freshman still allowed this year (7-9)**
- i. **Elementary Choir** – Maurica Bruning – **possible change to have elementary choir rehearse in auditorium all day. Will be further discussion at fall meeting.**
- j. **HS Band** – Will Biggs – **went over schedule of who rehearses where throughout the day, this is still up in the air. Band losing a 9<sup>th</sup> grade honor band, gaining a Jazz Honor band rehearsing that day. Trying to finalize before fall meeting day so it can just be handed out.**
- k. **ML Band** – Dan Wooge – **not present**
- l. **HS Jazz Chair** – Joel Wagoner – **not present**
- m. **Advocacy Chair** – Sheree Stoppel – **new State chair from Dodge City and is organizing everyone and giving out great ideas to move this position forward. Be more visible to all teachers as a support for anything. Finding an accompanist, money problems, program elimination, etc. Kelly Nedler is the State Chair that is really working to be more resourceful with this position.**

**V. Enhancing our District/State Mentoring Programs** – **Make sure to invite everyone to the annual business meeting (not just high school.) Bring elementary and middle out to these meetings to strengthen our new district. Jason Sickel is going to create a spreadsheet with our new district people to make sure that we get transferred over to the new district. Reach out to the greater area of our population and get chairs from more than just the KC Metro area.**

- a. **State Mentor Chair** – Janelle Brower - **working on mentoring enhancements. Possibly creating a mentoring match. Connect new music teachers with Jason or Janelle. Setting a date tonight for all new teachers to get together for our district to make connections and support. Possibly online discussions (Aug 1 and Sept 1) for support for new teachers. Possible January get together for each district. It's not about as much about assigning a mentor as providing them opportunities to meet and greet and make connections.**
- b. **District Mentor Liaison** - Jason Sickel
- c. **County Representation**

Olathe – Martha Gabel	Blue Valley Schools – Janelle & Jason
Shawnee Mission – Bill Thomas	Miami/Spring Hill/Gardner– John Cisetti
Osage Co – Kris Brenzikofer	Franklin/Wellsville/De Soto – Shelly Todd
Private Schools – Joe Heidesch	
- d. Any missing any districts or counties?
- e. Vision: How do we reach all teachers/new teachers/teacher who've not participated in the past
- f. Suggestions/Thought

## VI. ECKMEA Website

### a. Troy Johnson – Webmaster

- i. Salary - \$625 This is not a large salary for all that he does for us. Opened discussion about suggestions for amending this. Deb Hill moved that we raise Troy's base salary to \$1,000. Dan Freeman seconded this motion. Group voted and approved this pay raise for the 2018-2019 school year.
- ii. Managed/Hosted Email Groups - \$240
- iii. Domain Name Renewal - \$15                      **Total = \$880**

**b. Use of Credit Cards at the District Level** – should schools be allowed to use credit cards to pay for registration and audition fees? As of now, State yes...districts no due to tax laws. Districts don't have credit cards set up for our bank account. ECKMEA might be the district that pilots this possibility. Credit card use will incur upcharges for Paypal fees, etc. Jennier Klinkenberg asked for a standard paragraph for chairs to use on websites to make sure verbiage is correct. Jennifer Klinkenberg motioned to pilot the credit card payment program. Will Biggs seconded this motion. Deb Hill brought up tax questions and Jennifer Klinkenberg asked if there would be a way for Exec Director to know who paid by credit card. Group voted and passed the motion to pilot the credit card program. **Elise, please notify Troy Johnson about this new job.**

**c. Chair WEBSITE Responsibilities:** - Chairs, put more (rather than less) information up on the website. Parents and teachers USE this...you should too. Keep it updated.

- i. Allow for plenty of time for Troy to get info. updated/loaded to your site
- ii. Each Chair is responsible for keeping your portion of the website updated, including schedules, details, expectations, rules, policies, etc.
- iii. Troy Johnson - [webmaster@eckmea.org](mailto:webmaster@eckmea.org)
- iv. Keep parents, students, teachers, & administration updated using this site
- v. Make sure all RULES/POLICIES are on this site/link to state info – no discrepancies

## VII. ECKMEA Handbook

a. Missing items – on pg 20 under Music Mentor Chairs, adding verbiage about the county liaisons for Music Mentors as well as adding to their responsibilities the importance of maintaining a database for ALL music teachers in this geographical area.

Discussing whether or not we can add an additional choir chair for the new Treble Group. Logistically, the HS Choir Chair can't be with both groups at the same time. Band offered their solution that they find a willing director being a representative for the other group if we do NOT add a chair for the Treble Group.

Decided not to add a chair. The current HS Choir chair will appoint a Clinician's Assistant to help with the 2<sup>nd</sup> choir for District.

b. Please encourage the teachers in your areas submit names & to vote

- i. **Outstanding Teachers of the Year**
- ii. **Young Teacher of Year**
- iii. **Honor Administrators**
- iv. **Student Scholarships:**

c. **Late Registration Fees**

- i. **District vs. State – Policies** (hold true for all ensembles, all levels) Changed verbiage under section D. Meetings that the Summer Board meeting will be held after June Meeting.

Juli OMealey-Simmons asked if we should match what the State does in regards referring teachers/parents to policies.

Significant changes in the Honor Ensembles:

1. You must be a KMEA member to submit students
2. Students must be enrolled in class to audition
3. Registration deadlines (October, varies by band/orch or choir)
4. Audition fee going up to \$10
5. Invoice generator – change to accommodate credit card, Elise updated to the invoice generator that will go on the website to reflect changes in groups this year.
6. Discussing amending the handbook so that Choral Audition entries will be accepted with a \$25.00 late fee. But Choral students who have late entries will NOT be eligible for State ensembles. Choral teachers would have to directly contact the HS Choir chair for late entries so that the chair can approve the late entries.
7. Adding verbiage for Act of God under G. All State Audition Eligibility.
8. Information Matt had for clinician fees and what's in the handbook are not the same. Working to make them the same. HS 300, MS 250, ES, 200 for choir groups.
9. Notes for Middle Level Choir – specifically Freshman for choir, there will be a middle level and high school track. That track must be followed all the way to State in regards to auditioning.
10. Choral cuts will be announced by 8 am the day before
11. Instrumental – Handbook states \$10, \$25, \$50 – Late registration
12. Choral: Currently, no late entries accepted

Choral audition entries must be submitted by the **STATE DEADLINE** in order for students to be eligible to audition for the All-State Choirs (Mixed and Treble). Late entries are not accepted by the State.

However, late entries for District Choir **will be** permitted, when submitted in writing by an ECKMEA Choral Educator. This educator must contact the DISTRICT Choir Chair DIRECTLY via phone or email. Teachers who do not submit their students by the state deadline are only eligible to audition and participate in the ECKMEA **District Choir**. In addition, DISTRICT LATE FEES will be assessed for each student and must be submitted to the chair before a student will be allowed to audition (fees are found in the ECKMEA District Handbook).

- a. **Sight-Reading Excerpts** – Marie Lerner-Sexton & approval of payment - **\*\*Discussing the \$200 fee paid to the person who creates the choral sight-reading excerpts to include writing out policy procedures for this. Juli OMealey motioned to pay for a sight-reading consultant \$200 each year to create excerpts for choir and to document (and use) the parameters for these sight-reading exercises. Sheree Stoppel seconded this motion. Motion passed.**
- b. **Act of God Policy** – add to state policy & now ECKMEA Policy  
**CHAIRS: if district allows someone to perform, I will need you to send ME the names of any student who did not meet all state eligibility requirements.**
- c. Can we accept the Handbook as presented today with the changes we've discussed? **Will Biggs moved that we accept the Handbook as typed by Justin Love on his Macbook Pro. Dan Freeman seconded this motion. No discussion. Group voted and passed the Handbook.**

## VIII. District Convention – December 1, 2018

### d. Proposed Schedules

- i. Include these documents in the Handbook
- ii. Any Changes/Discussion

### e. Mini-Convention Reports/Handbook

#### iii. Band – Blue Valley High School – Paul Bisetti

1. Restructuring & Approval of handbook items
2. Clinicians/Conductors
3. Annual Business meeting
4. Additional Thoughts, Questions, or Concerns?

#### iv. Choir – Shawnee Mission Northwest HS – Cassie Banion

1. Restructuring & Approval of handbook items
2. Clinicians/Conductors/Accompanist
3. Annual Business meeting
4. Discussion: Hiring Marie Lerner-Sexton &
5. Additional Thoughts, Questions, or Concerns?

#### v. Orchestra – Olathe South HS – Greg Ferguson

1. Restructuring & Approval of handbook items
2. Clinicians/Conductors
3. Annual Business meeting
4. Additional Thoughts, Questions, or Concerns?

#### vi. Elementary

1. Restructuring & Approval of handbook items
2. Clinicians/Conductors/Accompanist
3. Annual Business meeting
4. Additional Thoughts, Questions, or Concerns

#### vii. Program

1. **DUE DATES:** These are NON-NEGOTIABLE  
**High School** (band, choir, orchestra): Wednesday following District Auditions – Keep website updated as changes occur – make sure to keep websites updated with alternates, etc. so that programs are correct.

a.

b. **Middle Level & Elementary:** 1<sup>st</sup> week of November (or sooner) – keep website updated as changes occur

#### 2. Mini-Convention Program

- a. Board Member – Compile & Complete
- b. Printing – Olathe District Schools Print Shop – through President
- c. Hire someone? **Program will be created using a Google doc with all information to fill out and turned in to person creating program. Mauricita Bruning motioned that we hire someone for \$300 to create the district program. Deb Hill seconded this motion. Voted and passed.**

### f. Fall Dinner Meeting

- i. Matt Bradford – Responsibilities & Contact Information (Mentors)
- ii. Plans for meals, budget, meeting times, etc.
- iii. Locations for dinner, general meeting, and break-out sessions (plan)
- iv. Chairs are needed to attend and run your meeting
  - i. Please encourage all members of the EC District to attend (EL/ML/HS/College)

g. **Plaque & T-shirt Vendor/Memorabilia**

Precision Engraving & Awards  
 State Vendor: Owner – Clark Comley (Kansas company)  
 113 E. Fracey Avenue  
 Sterling, KS 67579  
[precisionawards@gmail.com](mailto:precisionawards@gmail.com)

**IX. Purchases – Board Approval**

- a. **Bluetooth speakers for District Auditions**
  - i. 8 total (6 Choir, 2 Jazz), Others
- a. Discussion regarding creating fair and equal audition atmosphere for all choir and jazz band students. Using different speakers or CD players provides different sound quality/volume for each room. Will Biggs moves to purchase 8 new blue tooth speakers at no more than \$150 apiece for district auditions. Dan Freeman seconds this motion. Motion passed.

At 9:11 pm, Dan Freeman motioned that we adjourn the meeting. Sheree Stoppel seconded the motion...motion passed. Meeting adjourned.

**Upcoming Calendar Dates**

Date	Event	Location
August 31	District Nominations for Outstanding ECKMEA Teachers of the Year DUE	<a href="http://eckmea.org/?section=awards&amp;page=ome">http://eckmea.org/?section=awards&amp;page=ome</a>
September 1	ECKMEA Administrator of the Year Nominations/Paperwork DUE	<a href="http://eckmea.org/?section=awards&amp;page=onoradmin">http://eckmea.org/?section=awards&amp;page=onoradmin</a>
September 11	Fall Dinner Meeting	Gardner-Edgerton HS
September 15	ECKMEA Nominations/Paperwork for Outstanding Young Teacher of the Year DUE	<a href="http://eckmea.org/?section=awards&amp;page=younge_dir">http://eckmea.org/?section=awards&amp;page=younge_dir</a>
October 1	KMEA Hall of Fame Nominations DUE	<a href="http://ksmea.org/hof/">http://ksmea.org/hof/</a>
October 1	Honor Administrator Nominations DUE	<a href="http://ksmea.org/honoradmin/">http://ksmea.org/honoradmin/</a>
October 1	2019 ISW (KMEA) Clinic Proposals DUE	<a href="http://ksmea.org/clinics/">http://ksmea.org/clinics/</a>
October 1	KMEA Middle Level Auditions DUE	<a href="http://ksmea.org/mlchoir/">http://ksmea.org/mlchoir/</a>
October 7	HS District/State Choir Registration Deadline	<a href="http://systems.ksmea.org/highschool/">http://systems.ksmea.org/highschool/</a>
October 9	ECKMEA HS Band/Jazz Registration Deadline	
October 9	ECKMEA 7th/8th Band Registration Deadline	
October 10	ECKMEA HS Orchestra Registration Deadline	
October 10	ECKMEA 7th/8th Orchestra Registration Deadline	
October 10	ECKMEA 5th/6th Orchestra Registration Deadline	
October 11	ECKMEA ML Choir Registration Deadline	
October 11	ECKMEA Elem. Choir Registration Deadline	
January 5	State (KMEA) Instrumental Live Auditions	Salina – Lakewood Middle School
November 3	ECKMEA District Choir, Band, Orchestra Audition:	Olathe East High School
November 4	2018–2019 All-State (KMEA) Elementary Choir Auditions DUE	<a href="http://ksmea.org/elemchoir/">http://ksmea.org/elemchoir/</a>

<b>November 21</b>	ECKMEA HS Scholarship Applications DUE	<a href="http://eckmea.org/?section=awards&amp;page=scholarship">http://eckmea.org/?section=awards&amp;page=scholarship</a>
<b>December 1</b>	ECKMEA District Convention (Elementary, Middle Level, and High School)	Olathe South HS, Blue Valley HS, & Shawnee Mission Northwest HS